



## Minutes - Healthier Together Sponsoring Board

Date: Monday 21 January 2019

Venue: Conference Room, 4<sup>th</sup> Floor, South Plaza, Bristol

### Final Minutes

Present:	Name	Initials	Job title
	Sara Blackmore	SB	Director of Public Health for South Gloucestershire
	Judith Brown	JB	Chief Executive, North Somerset Community Partnership
	Ron Kerr	RK	Healthier Together Independent Chair
	Morgan Daly	MD	Director of Communities, Healthwatch
	Janet Rowse	JRow	Chief Executive, Sirona
	Ruth Taylor	RT	Chief Executive, One Care BNSSG
	Sarah Truelove	ST	Deputy Chief Executive and Chief Finance Officer, BNSSG CCG
	Hayley Richards	HR	Chief Executive, AWP
	James Rimmer	JRi	Chief Executive, Weston Area Health NHS Trust
	Catherine Philips	CP	Director of Finance, North Bristol Trust
	Chris Sivers	CS	Director of Children, Adults & Health, South Gloucestershire Council
	Sheila Smith	SS	Director of People & Communities, North Somerset Council
<b>In attendance:</b>			
	Laura Nicholas	LN	Programme Director, Healthier Together
	Gemma Self	GS	Head of Transformation & Programme Management, Healthier Together
	Tracy Venning (Minutes)	TV	Executive Support & Programme Administrator, Healthier Together
<b>Apologies:</b>			
	Julia Ross	JRos	Chief Executive, BNSSG CCG
	Julia Clarke	JC	Chief Executive, Bristol Community Health (BCH)
	Mike Jackson	MJa	Chief Executive, Bristol City Council
	Helen Bailey	HB	Chief Executive, North Somerset Council
	Robert Woolley	RW	Chief Executive, University Hospitals Bristol NHS Foundation Trust
	Ned Naylor	NN	Transformation Group, NHS England
	Amanda Deeks	AD	Chief Executive, South Gloucestershire Council
	Rachel Pearce	RP	Director of Commissioning Operations, NHSE South West
	Jenny Winslade	JW	Executive Director of Nursing and Governance, SWAST
	Andrea Young	AY	Chief Executive, North Bristol Trust

Item	Topic	Action
1	<p><b>Minutes and Actions from the previous meeting</b></p> <p><b>1.1 Apologies for Absence</b></p> <p>Apologies for absence were recorded through the chair.</p> <p><b>1.2 Approval of minutes from the meeting held on 26 November 2018</b></p> <p>The minutes of the meeting held on 26 November 2018 were approved and agreed as an accurate record of the meeting, with no further amendments.</p> <p><b>1.3 Review of Action Log</b></p> <p>Current actions to be closed and no additional updates were noted.</p>	
2.	<p><b>Urgency and Emergency Care Update</b></p> <p>It was noted by RK that there was an impressive turnout from partner organisations with evidence of significant progress being made and people committed to staying until the end of the event.</p> <p>LN provided an overview of the main output - the concept of a new model for urgent &amp; emergency care, which will now be worked up in more detail. The design group met immediately after the event to start to articulate how the work would be taken forward. This has resulted in work being organised into seven groups of deliverables.</p> <p>These being:</p> <ul style="list-style-type: none"> <li>• Triage and Routing</li> <li>• Developing Locality Hubs to Manage Urgent Need</li> <li>• Digital and Data</li> <li>• Training and Communities of Practice</li> <li>• Social Marketing &amp; Communications</li> <li>• Implementation of new payment structure and financial risk approach</li> <li>• Clinical Governance and Risk Management</li> </ul> <p>The design group are now starting to work through leadership for each of the groups and broader representation. For each of the areas there will be representatives from all of the relevant organisations that would need to be involved in developing plans.</p> <p>LN noted that a follow up event planned in the spring – date to be confirmed.</p> <p>It was noted by RT that it is important that the links with other programmes need to be maintained. For example some of the frailty, digital and data work.</p>	

<p><b>3.</b></p>	<p><b>Healthy Weston</b></p> <p>It was noted that University Hospitals Bristol (UH Bristol) are looking to establish the full business case team in April to take forward integration of UH Bristol and Weston Area Health Trust including building in the results of Healthy Weston as part of the work. The current timetable is for completion of a full business case by September 2019 with a provisional date of April 2020 for formal integration.</p> <p>ST provided an update on the stage two assurance process for the Healthy Weston element of the plans that took place just before Christmas. Some further work was required on the pre-consultation business case on the consultation plan and further assurance meeting with NHS England was to be held on 25th January this week with the CCG Governing Body making a decision to start the consultation at its February meeting.</p>	
<p><b>4.</b></p>	<p><b>Aspirant Integrated Care System (ICS) Programme</b></p> <p>RK introduced the ICS Programme mentioning that ICS will form a key part of infrastructure for delivering the NHS Long Term Plan and that all STPs are expected to become ICSs by 2021. RK asked the Board to think about our potential earlier move to ICS ensuring that it is not just an NHS informed ICS decision but Local Authorities are a full part of the decision making process</p> <p>It was noted that this was discussed at the Chair's reference group on 21<sup>st</sup> January, and a conversation around potential governance changes to support progress towards becoming an ICS had commenced.</p> <p>CS commented that the three local authorities had a met and agreed that they are going to do some work across the three areas to look at what an ICS would mean for them.</p> <p>LN introduced a slide about the timeline to ICS and mentioned that it is not yet clear when we will become an ICS as it is partly a decision that the Board will make, and also the national timeline is not yet clear around the intentions for those like BNSSG who are intended to be wave 3 ICSs.</p> <p>LN talked through the timeline steps being:</p> <ul style="list-style-type: none"> <li>• January 2019 - ICS roadmap reflecting outputs from AICS programme.</li> <li>• February 2019 - Broader roadmap based on review of self-assessment against ICS criteria and ambition-setting to become ICS by April 2020.</li> <li>• Autumn 2019 – Submission of BNSSG Long Term Plan response.</li> <li>• Date tbc – Formal assessment to become and ICS.</li> </ul> <p>LN updated the Board on a workshop for clinicians held in November on population health management. This was well attended and</p>	

	<p>successful in engaging a key group of clinicians in the concept of population health management and how it could impact on frontline clinical practice. The output has been written up and work to develop detailed plans for implementation is being taken forward by the population health management steering group.</p> <p>LN updated the Board on the ICS assessment process. This is still in development nationally and will be shared with the Sponsoring Board, once available, so that the Board can start to oversee the development work needed against the criteria and monitor progress.</p>	
<p><b>5.</b></p>	<p><b>Phase 2 system leadership development proposal</b></p> <p>RK welcomed HR to the meeting. HR gave an overview of the Leadership Development proposal and reminded the Board that some of the members that £100k had been made available from the Leadership Academy for this work.</p> <p>The main elements of the proposal is for a single event for a large cohort of senior leaders along with a series of more in-depth half day events aimed at specific sub-groups of the cohort like Directors of Finance and members of the clinical cabinet.</p> <p>There will also be opportunities for individuals to have coaching on a one to one basis.</p> <p>The Board was asked to endorse the proposal in order for the procurement process to start.</p> <p>After some discussion supportive of the approach, the Board endorsed the proposal.</p> <p>CS asked if the local authority Board and Chairs of the Well Being Board would be included. HR responded that this should be possible.</p>	
<p><b>6.</b></p>	<p><b>CCG Ethical Framework for decision-making</b></p> <p>RK introduced Adwoa Webber (AW) to the Board AW presented the final version of the Ethical Framework to the Board which is a set of ethical principles that will support decision making for commissioners and potentially more widely. As the framework is new to the BNSSG patch, it will be reviewed in 10 months time. The Board was asked to note and support to approach set out.</p> <p>An observation was made to change ‘independent sector and voluntary and community services’ to ‘community, voluntary and social enterprise sector’ on page two of the document.</p> <p>The Board welcomed the paper noting that the framework provided some much needed transparency and clarity around what are often tricky issues.</p> <p>The Board endorsed the framework.</p>	

<b>7.</b>	<b>Healthier Together Programme</b> The meeting approved the report to partner boards.	
<b>8.</b>	<b>Any other business</b> No other business was discussed.	
<b>Date of next meeting:</b> Thursday 21 March 2019, 9.00 – 12.00pm Conference Room, UHB Trust HQ, Upper Maudlin St. Bristol		