



DRAFT minutes - Healthier Together Sponsoring Board

Date: Monday 26 November 2018

Venue: Holiday Inn (City Centre), Bond Street, Bristol

Draft Minutes

Present:	Name	Initials	Job title
	Sara Blackmore	SB	Director of Public Health for South Gloucestershire
	Judith Brown	JB	Chief Executive, North Somerset Community Partnership
	Ron Kerr	RK	Healthier Together Independent Chair
	Julia Ross	JRos	Chief Executive, BNSSG CCG
	Janet Rowse	JRow	Chief Executive, Sirona
	Ruth Taylor	RT	Chief Executive, One Care BNSSG
	Sarah Truelove	ST	Deputy Chief Executive and Chief Finance Officer, BNSSG CCG
	Hayley Richards	HR	Chief Executive AWP
	James Rimmer	JRi	Chief Executive, Weston Area Health NHS Trust
	Rowan Williams	RWi	Strategy Manager, Healthwatch
	Robert Woolley	RW	Chief Executive, University Hospitals Bristol NHS Foundation Trust
	Andrea Young	AY	Chief Executive, North Bristol Trust
In attendance:			
	Gary Hancox	GH	PMO Manager, Healthier Together
	Laura Nicholas	LN	Programme Director, Healthier Together
	Eric Sanders	ES	Trust Secretary, University Hospital Bristol (UHB)
	Emily Spottiswoode	ESp	Project Manager, Healthier Together
Apologies:			
	Helen Bailey	HB	Chief Executive, North Somerset Council
	Julia Clarke	JC	Chief Executive, Bristol Community Health (BCH)
	Morgan Daly	MD	Healthwatch
	Amanda Deeks	AD	Chief Executive, South Gloucestershire Council
	Mike Jackson	MJa	Chief Executive, Bristol City Council
	Martin Jones	MJo	Medical Director, BNSSG CCG
	Rachel Pearce	RP	Director of Commissioning Operations, NHSE South West
	Mark Pietroni	MP	Director of Public Health for South Gloucestershire
	Jenny Winslade	JW	Executive Director of Nursing and Governance, SWAST

Item	Topic	Action
1	<p>Minutes and Actions from the previous meeting</p> <p>1.1 Apologies for Absence</p> <p>Apologies for absence were recorded through the chair.</p> <p>1.2 Approval of minutes from the meeting held on 24 September 2018</p> <p>The minutes of the meeting held on 24 September 2018 were approved and agreed as an accurate record of the meeting, with no further amendments.</p> <p>1.3 Review of Action Log</p> <p>No additional updates were noted.</p>	
2.	<p>Healthy Weston Pre-Consultation Business Case (PCBC)</p> <p>RK noted the Healthy Weston PCBC report was not part of the agenda given it was still in a draft consultation process and confidential at this stage.</p> <p>JRos provided a brief overview highlighting the following key points for information from the recent Clinical Senate meeting:</p> <ul style="list-style-type: none"> • Presentation of the pre-consultation business case had been well received. • Acknowledgement of a broad representation of stakeholders was noted as a real positive. • The second of three stages articulated in the PCBC was not seen as a distinct stage in itself, but more a bridged transition model of approach. <p>As part of further discussion the Board noted:</p> <ul style="list-style-type: none"> • The PCBC places the Healthy Weston programme in a strong position and on track with its present overall consultation process. • The Clinical Senate act in an advisory capacity to NHSE. • There is a risk around managing expectation and response/reactions amongst stakeholders as part of the transformational change. Some specific focus will be required in effectively managing this during and after the consultation process. 	
3.	<p>Developing system planning and supporting system governance</p> <p>ST/ES provided a brief introduction to the governance principles paper drawn together from a Sponsoring Board workshop run by PwC in September. The Board welcomed and agreed the draft paper noting the following points for inclusion.</p>	ST/ES

	<ul style="list-style-type: none"> • The principles to be tested as part of the forthcoming two day urgent and emergency care workshop in December. • Some wording would be welcomed to support the information governance and Procurement legal requirements of organisations • Local Authority involvement should be more explicit to ensure they are linked in to such principles. • The subject of devolution to be included. 	
4.	<p>Regular report for Partner Boards</p> <p>The meeting approved the report to partner boards. RW noted the positive feedback received on these regular updates and that their benefit should continue to be tested with boards.</p>	
5.	<p>Any other business</p> <p>JB introduced RWi in her role as new Strategy Lead for Healthwatch replacing EJ as representative on the Sponsoring Board.</p>	
<p>Date of next meeting:</p> <p>Monday 21 January, 2.00 – 5.00pm</p> <p>Conference Room, Level 4, South Plaza, Marlborough Street, Bristol, BS1 3NX</p>		