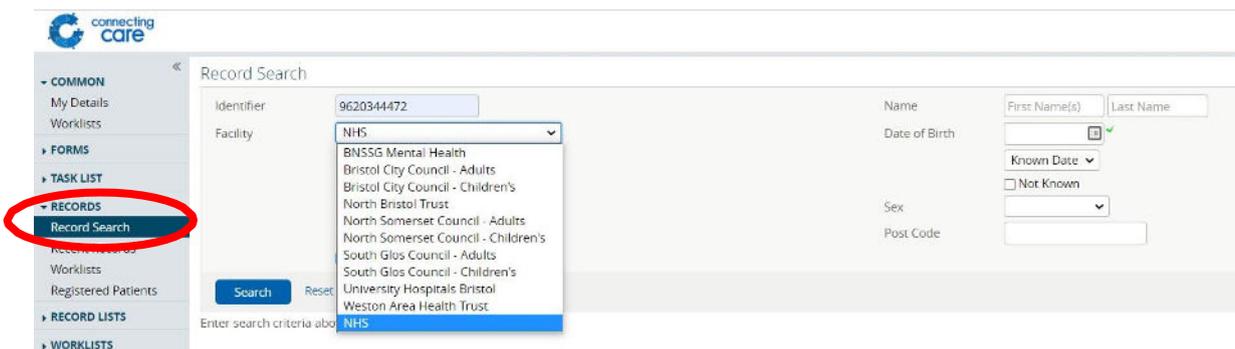


Quick Reference Guide – Enroling a patient onto CICB

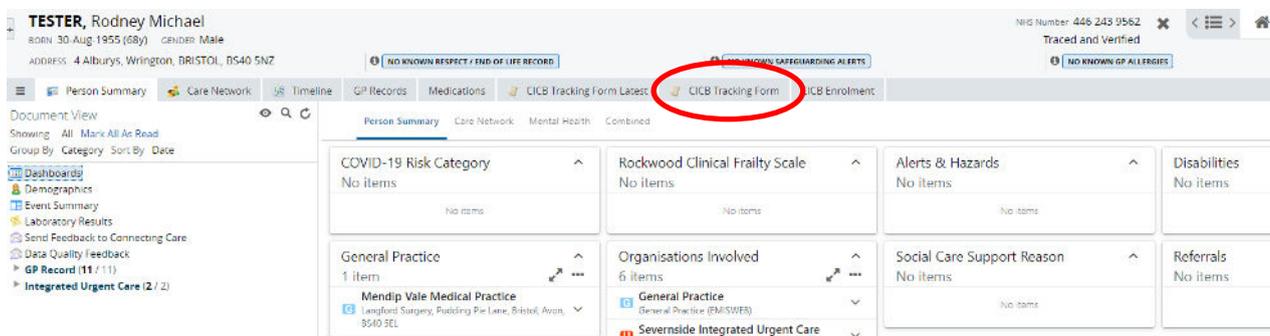
Pre requisites:

- Referrer has sent a single referral form (SRF) which has been received by CICB.
- CICB colleague has logged in to Connecting Care directly via [the portal](#) (see screen below) NB: the solution is not accessible via single sign on from in-context launch.

1. Search for the patient’s record. Please refer to [‘Quick Reference Guide – Record Search’](#) if required.



2. The patient’s demographic information will display. Select the ‘CICB tracking form’ tab.



3. Click 'Enrol on CICB Pathway'.

TESTER, Rodney Michael
BORN: 30 Aug 1955 (68y) GENDER: Male NPS Number: 446 243 9562 Traced and Verified
ADDRESS: 4 Alburys, Wrington, BRISTOL, BS40 5NZ

NO KNOWN RESPECT / END OF LIFE RECORD NO KNOWN SAFEGUARDING ALERTS NO KNOWN GP ALLERGIES

Person Summary Care Network Timeline GP Records Medications CICB Tracking Form Latest CICB Tracking Form CICB Enrolment

CICB Tracking

Refresh Enrol on CICB Pathway

Created Date	Created By	Last Modified Date	Last Modified By	Status	Local Authority	Current Pathway	P1 Discharge Date	P2 Discharge Date
25-Mar-2024 21:25:00	Dianne Brown	25-Mar-2024 21:25:00	Dianne Brown	Complete				
25-Mar-2024 21:25:00	Dianne Brown	25-Mar-2024 21:25:00	Dianne Brown	Complete				
14-Jan-2022 09:07:00	chris jackson	16-Nov-2022 08:18:00	chris jackson	Complete	North Somerset	Pathway 1		

Download CSV results

4. The patient will now be enrolled on the pathway and you should see a newly created enrolment record as shown below.

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Refresh Enrol on CICB Pathway

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Download CSV results

For more information & support contact your local IT Helpdesk.