

Quick Reference Guide – Clearing the Cache

1. Clearing the cache in Chrome

Click on the three dots ¹ at the top-right corner of the screen and select **Settings**

			_	ť		\times
			☆	*		:
	New tab				Ctrl+	Т
	New window				Ctrl+	N
	New incognito wi	Ctrl+Shift+N				
	History					►
	Downloads				Ctrl+	J
	Bookmarks					►
	Zoom	-	100%	6 +	5	3
	Print				Ctrl+	Р
	Cast					
	Find				Ctrl+	F
	More tools					►
	Edit	Cut		Сору	Pa	aste
$\left(\right)$	Settings					
	Help					►
	Exit					
	Managed by your organization					

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In the section Privacy and security select Clear browsing data.

0	Settings	Q Search settings				
ß	You and Google	Your browser is managed by your organisation				
œ	Autofill and passwords	Safety check				
	Privacy and security	Chrome regularly checks to make sure your browser has the safest settings. Go to Safety Check				
Ø	Performance	we in let you know it anyuning needs your review.				
Ø	Appearance	Privacy and security				
Q	Search engine	Delete browsing data				
	Default browser	Delete history, cookies, cache and more				
U	On start-up	Third-party cookies Third-party cookies are blocked				
Ŕ	Languages	Ads privacy Customise the info used by sites to show you ads				
	Downloads					
Ť	Accessibility	Safe Browsing (protection from dangerous sites) and other security settings				
S.	System	. Site settings				
Ó	Reset settings	Controls what information sites can use and show (location, camera, pop-ups and more)				
Ď	Extensions					
0	About Chrome					

Check the box Cached images and files, Time range: All time and click Clear data





2. Clearing the cache in EDGE

Click on the three dots at the top-right corner of the screen. Click on **Settings** in the menu.



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Select **Privacy, search and Services** from the left menu and click **Choose what to clear** from the right menu under **Delete Browsing data.**

	Settings	Delete browsing data
		This includes history, passwords, cookies and more. Only data from this profile will be deleted. Manage your data
	Q Search settings	Clear browsing data now
	원 Profiles	
<	Privacy, search, and services	Choose what to clear every time you close the browser >
	C) Appearance	
	🛄 Sidebar	
	Start, home, and new tabs	Clear browsing data for Internet Explorer
	🖄 Share, copy and paste	This includes history, passwords, cookies and more. Chosen data for Internet Explorer and Internet Explorer mode will be deleted.
	Cookies and site permissions	
	Default browser	Clear browsing data now Choose what to clear
	↓ Downloads	Clear chosen data for Internet Explorer and Internet Explorer mode every time you exit Microsoft Edge
	😤 Family safety	To choose what to clear, go to the <u>delete browsing history</u> menu
	A ² t Languages	
	Printers	
	System and performance	Privacy
	Reset settings	Select your privacy settings for Microsoft Edge. Learn more
	Phone and other devices	Sand "Do Not Track" requests
	🕅 Accessibility	
	About Microsoft Edge	Allow sites to check whether you have payment methods saved

From the Delete Browsing data menu, select Cache images and files, Time range: All time and click Clear now.

Delete browsing data	×
Time range	
All time 🗸	
 Browsing history 2,363 items and more on synced devices. Clears history from all signed-in devices that are syncing. Download history 354 items 	
Cookies and other site data From 286 sites. Signs you out of most sites.	
Cached images and files Frees up less than 148 MB. Some sites may load-more	
Clear browsing data for Internet Explorer mode	
This will clear your data across all your synced devices signed in to dianne.brown@nhs.net. To clear browsing data from this device only, <u>sign out first</u> .	D
Clear now Cancel	

For more information & support contact your local IT Helpdesk.