

Reference: FOI.ICB-2425/197

Subject: Contract Management/Register

I can confirm that the ICB does hold some of the information requested; please see responses below:

QUESTION	RESPONSE
1. Please provide details of who in the organisation has lead responsibility for Contract Management (person, job title, department and contact details).	BNSSG ICB's lead for healthcare service contracts and procurement is Sarah Truelove, Deputy CEO and Chief Finance Officer. For Non-Healthcare Service contracts and procurement, the lead/portfolio is across the Executive Team. For Continuing Healthcare services and Funded Care, the lead is Rosi Shepherd, Chief Nursing Officer.
2. Does your organisation use Atamis for procurement?	BNSSG ICB commissions South, Central and West Commission Support Unit (SCW CSU) to support procurement of services and they use the Atamis Portal.
3. Does your organisation use Atamis for contracting?	BNSSG ICB does not currently use Atamis for contracting, although is in process of transitioning to use Atamis for recording register of contracts and contract management.
4. Does your organisation have a healthcare contracts register?	Yes
5. Are current healthcare contracts published (eg on your website)? If so, please provide a link to the publication.	https://bnssg.icb.nhs.uk/library/icb-contracts-register/

6. What is the current mechanism for identifying contracts currently in place (eg hard copy paper, spreadsheet, specialist contract database)	Current contracts are recorded on the Contract Register Spreadsheet
7. If you use a software system please state which system you use. If this is not an in-house system, please provide the contract start and end dates and value excluding VAT.	Microsoft Excel
8. What is the total number of healthcare contracts your organisation holds? (This may include but not limited to: FTs, mental health, community, primary, healthcare grants etc).	Please refer to contract register on the website
9. How many contracts do you have for each of the following? a. CHC b. FT c. GP d. GP Federation e. Independent Community Provider f. Independent Sector Hospital g. Local Authority h. Optometry i. Pharmacy j. Dental k. Other	Please refer to contract register on the website

The information provided in this response is accurate as of 25 September 2024 and has been approved for release by Helena Fuller, Deputy Director of Business, Strategy and Planning for NHS Bristol, North Somerset and South Gloucestershire ICB.