

Reference: FOI.ICB-2526/274

Subject: Information and Communications relating to FOI Request with Sirona

I can confirm that the ICB does hold the information requested; please see responses below:

| QUESTION | RESPONSE |
|---|--|
| All information and communications (including those with Sirona or any external provider) relating to FOI request FOI.ICB-2526/179 dated 10 September 2025, and all records, correspondence, and internal deliberations showing how that request was managed, fulfilled, delayed, or escalated. | Please find enclosed all documents held in relation to FOI.ICB-2526/179. |

The information provided in this response is accurate as of 5 December 2025 and has been approved for release by Rob Hayday, Chief of Staff for NHS Bristol, North Somerset and South Gloucestershire ICB.

From: [REDACTED]
To: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Subject: FOI request
Date: 10 September 2025 17:48:06

This message originated from outside of NHSmail. Please do not click links or open attachments unless you recognise the sender and know the content is safe.

To whom it may concern:

1) Please confirm which of the following you are aware of:

- Sirona policies requiring school as a setting for prescribing ADHD medication.
- Criteria imposed in addition to DSM-V and NICE guidelines for prescribing ADHD medication.

2) As BNSSG ICB holds the contract with Sirona, please request the following information:

- Internal policies that require school as a setting for prescribing medication and the criteria that must be met, including required documentation.
- All other criteria imposed in addition to the DSM-V and NICE guidelines, including triaging referrals.
- All criteria for prioritising child referrals for ADHD assessment.

3) Please provide:

- All policies BNSSG ICB has on prescribing ADHD medication to children, including requiring school as a setting.
- All criteria for prioritising child ADHD referrals

Please provide all of these documents by email.

Kind regards

[REDACTED]

From: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
To: [REDACTED]
Subject: ACKNOWLEDGEMENT: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing
Date: 11 September 2025 15:35:07
Attachments: [image001.png](#)

Good afternoon,

Thank you for your request for information, which we received on **10 September 2025**, regarding documents and information relating to **ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing**.

The FOI Team acknowledges your request on behalf of Bristol, North Somerset and south Gloucestershire Integrated Care Board (BNSSG ICB). We will be dealing with your request for information in accordance with the Freedom of Information Act 2000.

Under the Act we have 20 working days to respond to your request and we expect to be in a position to reply to you by **8 October 2025**.

Dealing with your request:

In normal circumstances we should be able to (a) confirm or deny that we hold this information and (b) if we hold it, send it to you within the statutory timescale of 20 working days. You should note however that the Act defines a number of exemptions which may prevent us complying with either of these duties. We will explain if this is the case and if we apply the 'public interest test' to our decision. If you have any queries about this e-mail, please contact me quoting the reference number above in any future communications.

Further information about the Freedom of Information Act and the Environmental Information Regulations may be found on the Information Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB

Floor 2, North Wing, 100 Temple Street, Bristol BS1 6AG

Website: bnssg.icb.nhs.uk



Please be aware that all emails received and sent by this organisation are subject to the Freedom of Information Act (2000) and may be disclosed to a third party. If you believe you have been sent this message in error, please inform the sender and delete the message and any attachments as soon as possible. All messages sent by this organisation are checked for viruses but this does not, and cannot, guarantee that a virus has not been transmitted.

From: [REDACTED]
Sent: 10 September 2025 17:48
To: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
Subject: FOI request

This message originated from outside of NHSmail. Please do not click links or open attachments unless you recognise the sender and know the content is safe.

To whom it may concern:

1) Please confirm which of the following you are aware

of:

- Sirona policies requiring school as a setting for prescribing ADHD medication.

- Criteria imposed in addition to DSM-V and NICE guidelines for prescribing ADHD medication.

2) As BNSSG ICB holds the contract with Sirona, please request the following information:

- Internal policies that require school as a setting for prescribing medication and the criteria that must be met, including required documentation.

- All other criteria imposed in addition to the DSM-V and NICE guidelines, including triaging referrals.

- All criteria for prioritising child referrals for ADHD assessment.

3) Please provide:

- All policies BNSSG ICB has on prescribing ADHD medication to children, including requiring school as a setting.

- All criteria for prioritising child ADHD referrals

Please provide all of these documents by email.

Kind regards



From: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
To: [COMMUNITYCONTRACTS \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing
Date: 11 September 2025 15:50:50
Attachments: [image001.png](#)
[FOI.ICB-2526_179 - ADHD Prescribing Policies - Response Template.docx](#)

Good afternoon – would this one be for you?

Please see attached request for information for the above reference; category is **Individual**

I would be grateful if you could now:-

- Review the request and advise you are the correct lead/department to provide a response by **Monday 15 September**
- **The 10 day information return deadline, for the draft response back to the FOI team, is Wednesday 24 September** so it is essential I am informed as soon as possible whether you are responsible for handling this request and/or if other teams need to be involved.
- The 20 day deadline for the response to this request back to the requester is **Wednesday 8 October**, if at any point you think the above deadlines may be breached please contact me immediately.

Please contact me immediately by return if:

- you require further clarification from the enquirer
- you do not hold this information (if you don't hold the requested information then you are not obliged to provide it, therefore you do not need to request it from another source/organisation, if necessary the enquirer can be referred on)
- you forward this e-mail to another party for action
- you anticipate the time involved in providing the information requested will exceed the fees limit **(18 hours' work)**

Possible exemptions to consider:

The exemptions most commonly used are listed here; The FOI team have considered any applicable exceptions but you may wish to consider if any you feel are appropriate to this request at the outset. If this is the case please contact the FOI team to discuss further.

- S21 – Information accessible to applicant by other means. Is this information published elsewhere? If so, please provide relevant source detail.
- S22 – Information intended for future publication. (Subject to the Public Interest Test)
- S40 – Personal information
- S43 – Commercial interests. Would the provision of this information be prejudicial to the commercial interests of the ICB, CSU, the contractor or other? (Subject to the Public Interest Test)

Note: under the FOIA all types of recorded information can be requested and may be disclosed, including everything written in notebooks or on "Post It" notes as well as your formal paper and electronic records. Very little information is "exempt" – this is only applicable where the public interest is best served by non-disclosure; embarrassment does not qualify!

If you need to discuss this request any further, please do not hesitate to contact me.

Many thanks,



Information Rights Coordinator

NHS Bristol, North Somerset & South Gloucestershire ICB



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Reference: FOI.ICB-2526/179

Subject: ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

*I can confirm that the ICB **does/does not** hold **some of/the** information requested; please see responses below:*

| QUESTION | RESPONSE |
|--|----------|
| <p>1) Please confirm which of the following you are aware of:</p> <ul style="list-style-type: none"> a) Sirona policies requiring school as a setting for prescribing ADHD medication. b) Criteria imposed in addition to DSM-V and NICE guidelines for prescribing ADHD medication. | |
| <p>2) As BNSSG ICB holds the contract with Sirona, please request the following information:</p> <ul style="list-style-type: none"> a) Internal policies that require school as a setting for prescribing medication and the criteria that must be met, including required documentation. b) All other criteria imposed in addition to the DSM-V and NICE guidelines, including triaging referrals. c) All criteria for prioritising child referrals for ADHD assessment. | |

3) Please provide:

- a) All policies BNSSG ICB has on prescribing ADHD medication to children, including requiring school as a setting.
- b) All criteria for prioritising child ADHD referrals

*The information provided in this response is accurate as of **XXXX 2025** and has been approved for release by **XXXX, Chief XXXX Officer** for NHS Bristol, North Somerset and South Gloucestershire ICB.*

From: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
To: [REDACTED] [\(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Subject: FOI Update
Date: 12 September 2025 15:38:54
Attachments: [REDACTED]
[REQUEST FOR INFO FOI ICB-2526179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing.msg](#)
[image001.png](#)

Good afternoon,
Another week gone!

- [REDACTED]
- [REDACTED]
- [REDACTED]
- FOI 179 (ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing) – details attached

I think that's it!

Have a good weekend when you get there

Thanks,

[REDACTED]
Information Rights Coordinator

Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
To: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Subject: Re: FOI Update
Date: 12 September 2025 15:44:09
Attachments: [image001.png](#)

Hi [REDACTED]

That matches what I've got.

Having discussed with [REDACTED] we think the adhd meds one might be best directed to meds ops in the first instance. Was just about to email you about that!

Have a great weekend.

[REDACTED]

Sent from [Outlook for Android](#)

From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
Sent: Friday, September 12, 2025 3:38:53 PM
To: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
Subject: FOI Update

Good afternoon,

Another week gone!

- [REDACTED]
- [REDACTED]
- [REDACTED]
- FOI 179 (ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing)
– details attached

I think that's it!

Have a good weekend when you get there

Thanks,

[REDACTED]

Information Rights Coordinator

Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
To: [REDACTED] [\(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Cc: [MEDICINES-OPTIMISATION \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing
Date: 12 September 2025 15:49:29
Attachments: [image001.png](#)
[FOI.ICB-2526_179 - ADHD Prescribing Policies - Response Template.docx](#)

Hi [REDACTED]

This one was shared with Children's and Community Contracting initially but they've suggested I ask whether Meds Opt hold the information.

I was wondering if you'd be happy to take a look and let me know please?

The information return deadline is **Wednesday 24 September**

Thanks,

[REDACTED]
Information Rights Coordinator

Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 11 September 2025 15:51

To: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Good afternoon – would this one be for you?

Please see attached request for information for the above reference; category is **Individual**

I would be grateful if you could now:-

- Review the request and advise you are the correct lead/department to provide a response by **Monday 15 September**
- **The 10 day information return deadline, for the draft response back to the FOI team, is Wednesday 24 September** so it is essential I am informed as soon as possible whether you are responsible for handling this request and/or if other teams need to be involved.
- The 20 day deadline for the response to this request back to the requester is **Wednesday 8 October**, if at any point you think the above deadlines may be breached please contact me immediately.

Please contact me immediately by return if:

- you require further clarification from the enquirer
- you do not hold this information (if you don't hold the requested information)

then you are not obliged to provide it, therefore you do not need to request it from another source/organisation, if necessary the enquirer can be referred on)

- you forward this e-mail to another party for action
- you anticipate the time involved in providing the information requested will exceed the fees limit (18 hours' work)

Possible exemptions to consider:

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- S21 – Information accessible to applicant by other means. Is this information published elsewhere? If so, please provide relevant source detail.
- S22 – Information intended for future publication. (Subject to the Public Interest Test)
- S40 – Personal information
- S43 – Commercial interests. Would the provision of this information be prejudicial to the commercial interests of the ICB, CSU, the contractor or other? (Subject to the Public Interest Test)

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If you need to discuss this request any further, please do not hesitate to contact me.

Many thanks,

[Redacted Signature]

Information Rights Coordinator

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
To: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Cc: [MEDICINES-OPTIMISATION \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Subject: RE: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing
Date: 15 September 2025 10:33:38
Attachments: [image002.png](#)
[image003.png](#)

Thanks [REDACTED]

Please can I request that FOIs go to the meds op inbox that you have copied in as then depending on the nature of the enquiry they will be delegated to the correct individual rather than myself.

[REDACTED] would be best placed to support this [REDACTED] [REDACTED] [REDACTED] I will pick up with her [REDACTED] to ensure any comments come back to you by 24th

September

Kind regards,

[REDACTED]

Deputy Chief Pharmacist

NHS Bristol, North Somerset & South Gloucestershire ICB

Floor 2,

North Wing,

100 Temple Street,

Bristol,

BS1 6AG

[REDACTED]

[REDACTED]

Website: bnssg.icb.nhs.uk



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From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 12 September 2025 15:49

To: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Cc: MEDICINES-OPTIMISATION (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on

ADHD Medication and Prescribing

Hi [REDACTED]

This one was shared with Children's and Community Contracting initially but they've suggested I ask whether Meds Opt hold the information.

I was wondering if you'd be happy to take a look and let me know please?

The information return deadline is **Wednesday 24 September**

Thanks,

[REDACTED]

Information Rights Coordinator

Freedom of Information Team

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From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 11 September 2025 15:51

To: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.communitycontracts@nhs.net>

Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Good afternoon – would this one be for you?

Please see attached request for information for the above reference; category is

Individual

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- The 20 day deadline for the response to this request back to the requester is **Wednesday 8 October**, if at any point you think the above deadlines may be breached please contact me immediately.

Please contact me immediately by return if:

- [you require further clarification from the enquirer](#)
- [you do not hold this information \(if you don't hold the requested information](#)

then you are not obliged to provide it, therefore you do not need to request it from another source/organisation, if necessary the enquirer can be referred on)

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Possible exemptions to consider:

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- S21 – Information accessible to applicant by other means. Is this information published elsewhere? If so, please provide relevant source detail.
- S22 – Information intended for future publication. (Subject to the Public Interest Test)
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If you need to discuss this request any further, please do not hesitate to contact me.
Many thanks,

[Redacted Signature]

Information Rights Coordinator

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
To: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Cc: [MEDICINES-OPTIMISATION \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#); [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
Subject: RE: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing
Date: 22 September 2025 13:51:28
Attachments: [image001.png](#)
[image002.png](#)

Hello [REDACTED]

I have discussed with [REDACTED] this afternoon and as the meds op team we don't hold this information.

We were unclear what was meant by school as a setting for prescribing?

This FOI would probably be better placed with the enquirer liaising with Sirona directly.

Did the contract team come back with any additional information?

Kind regards,

[REDACTED]

Deputy Chief Pharmacist

NHS Bristol, North Somerset & South Gloucestershire ICB

Floor 2,

North Wing,

100 Temple Street,

Bristol,

BS1 6AG

[REDACTED]

[REDACTED]

Website: bnssg.icb.nhs.uk



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From: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 15 September 2025 10:34

To: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Cc: MEDICINES-OPTIMISATION (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Subject: RE: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Thanks [REDACTED]

Please can I request that FOIs go to the meds op inbox that you have copied in as then depending on the nature of the enquiry they will be delegated to the correct individual rather than myself.

[REDACTED] would be best placed to support this [REDACTED] [REDACTED] I will pick up with her [REDACTED] to ensure any comments come back to you by 24th

September

Kind regards,

[REDACTED]

Deputy Chief Pharmacist

NHS Bristol, North Somerset & South Gloucestershire ICB

Floor 2,

North Wing,

100 Temple Street,

Bristol,

BS1 6AG

[REDACTED]

[REDACTED]

Website: bnssg.icb.nhs.uk



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From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.foi@nhs.net>

Sent: 12 September 2025 15:49

To: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) [REDACTED]

Cc: MEDICINES-OPTIMISATION (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.medicines-optimisation@nhs.net>

Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Hi [REDACTED]

This one was shared with Children's and Community Contracting initially but they've suggested I ask whether Meds Opt hold the information.

I was wondering if you'd be happy to take a look and let me know please?

The information return deadline is **Wednesday 24 September**

Thanks,

Information Rights Coordinator

Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 11 September 2025 15:51

To: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.communitycontracts@nhs.net>

Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

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Individual

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- S40 – Personal information
- S43 – Commercial interests. Would the provision of this information be prejudicial to the commercial interests of the ICB, CSU, the contractor or other? (Subject to the Public Interest Test)

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If you need to discuss this request any further, please do not hesitate to contact me.
Many thanks,

[Redacted Signature]

Information Rights Coordinator

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
To: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
Cc: [MEDICINES-OPTIMISATION \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Subject: RE: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing
Date: 23 September 2025 08:24:37
Attachments: [image001.png](#)
[image002.png](#)

Thanks [REDACTED]

Just that it might be best directed to meds opt in the first instance. I will go back to contracting and see what they say.

Thanks,

[REDACTED]

Information Rights Coordinator
Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 15 September 2025 10:34

To: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Cc: MEDICINES-OPTIMISATION (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Subject: RE: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Thanks [REDACTED]

Please can I request that FOIs go to the meds op inbox that you have copied in as then depending on the nature of the enquiry they will be delegated to the correct individual rather than myself.

[REDACTED] would be best placed to support this [REDACTED] [REDACTED] [REDACTED] I will pick up with her on her return to ensure any comments come back to you by 24th

September

Kind regards,

[REDACTED]

Deputy Chief Pharmacist

NHS Bristol, North Somerset & South Gloucestershire ICB

Floor 2,

North Wing,

100 Temple Street,

Bristol,

BS1 6AG

Website: bnssg.icb.nhs.uk



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From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.foi@nhs.net>

Sent: 12 September 2025 15:49

To: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) [REDACTED]

Cc: MEDICINES-OPTIMISATION (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.medicines-optimisation@nhs.net>

Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Hi [REDACTED]

This one was shared with Children's and Community Contracting initially but they've suggested I ask whether Meds Opt hold the information.

I was wondering if you'd be happy to take a look and let me know please?

The information return deadline is **Wednesday 24 September**

Thanks,

[REDACTED]
Information Rights Coordinator

Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 11 September 2025 15:51

To: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.communitycontracts@nhs.net>

Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Good afternoon – would this one be for you?

Please see attached request for information for the above reference; category is **Individual**

I would be grateful if you could now:-

- Review the request and advise you are the correct lead/departments to provide a response by **Monday 15 September**
- **The 10 day information return deadline, for the draft response back to the FOI team, is Wednesday 24 September** so it is essential I am informed as soon as possible whether you are responsible for handling this request and/or if other teams need to be involved.
- The 20 day deadline for the response to this request back to the requester is **Wednesday 8 October**, if at any point you think the above deadlines may be breached please contact me immediately.

Please contact me immediately by return if:

- you require further clarification from the enquirer
- you do not hold this information (if you don't hold the requested information then you are not obliged to provide it, therefore you do not need to request it from another source/organisation, if necessary the enquirer can be referred on)
- you forward this e-mail to another party for action
- you anticipate the time involved in providing the information requested will exceed the fees limit **(18 hours' work)**

Possible exemptions to consider:

The exemptions most commonly used are listed here; The FOI team have considered any applicable exceptions but you may wish to consider if any you feel are appropriate to this request at the outset. If this is the case please contact the FOI team to discuss further.

- S21 – Information accessible to applicant by other means. Is this information published elsewhere? If so, please provide relevant source detail.
- S22 – Information intended for future publication. (Subject to the Public Interest Test)
- S40 – Personal information
- S43 – Commercial interests. Would the provision of this information be prejudicial to the commercial interests of the ICB, CSU, the contractor or other? (Subject to the Public Interest Test)

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If you need to discuss this request any further, please do not hesitate to contact me.

Many thanks,



Information Rights Coordinator

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
To: [COMMUNITYCONTRACTS \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Subject: FW: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing
Date: 23 September 2025 08:27:32
Attachments: [image001.png](#)
[FOI.ICB-2526_179 - ADHD Prescribing Policies - Response Template.docx](#)

Hi [REDACTED]

Meds Opt have confirmed that they don't hold the information. And queried 'school as a setting for prescribing' so I wonder whether some clarification is needed here. They also suggested that the requester may need to go directly to Sirona for the information, would you agree?

Thanks,

[REDACTED]
Information Rights Coordinator
Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 11 September 2025 15:51

To: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Good afternoon – would this one be for you?

Please see attached request for information for the above reference; category is **Individual**

I would be grateful if you could now:-

- Review the request and advise you are the correct lead/department to provide a response by **Monday 15 September**
- **The 10 day information return deadline, for the draft response back to the FOI team, is Wednesday 24 September** so it is essential I am informed as soon as possible whether you are responsible for handling this request and/or if other teams need to be involved.
- The 20 day deadline for the response to this request back to the requester is **Wednesday 8 October**, if at any point you think the above deadlines may be breached please contact me immediately.

Please contact me immediately by return if:

- you require further clarification from the enquirer
- you do not hold this information (if you don't hold the requested information then you are not obliged to provide it, therefore you do not need to request it)

from another source/organisation, if necessary the enquirer can be referred on)

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If you need to discuss this request any further, please do not hesitate to contact me.

Many thanks,

[Redacted Signature]

Information Rights Coordinator

NHS Bristol, North Somerset & South Gloucestershire ICB



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image001.png

• [REDACTED]

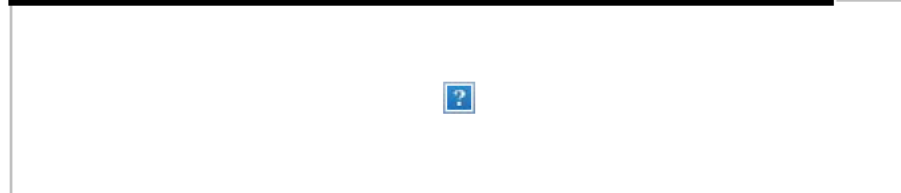
-
- | Age Group | Should Take Action (%) | Should Not Take Action (%) |
|-----------|------------------------|----------------------------|
| 18-29 | 85 | 15 |
| 30-49 | 85 | 15 |
| 50-69 | 85 | 15 |
| 70+ | 85 | 15 |

NHS Bristol, North Somerset & South Gloucestershire ICB



| Age Group | Percentage |
|-----------|------------|
| 18-24 | 95% |
| 25-34 | 75% |
| 35-44 | 98% |
| 45-54 | 10% |
| 55-64 | 15% |
| 65-74 | 45% |
| 75-84 | 90% |
| 85+ | 95% |

[REDACTED]



[REDACTED]

From: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 12 September 2025 15:44

To: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Subject: Re: FOI Update

Hi [REDACTED]

That matches what I've got.

Having discussed with [REDACTED] we think the adhd meds one might be best directed to meds ops in the first instance. Was just about to email you about that!

Have a great weekend.

[REDACTED]

Sent from [Outlook for Android](#)

From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

[<bnssg.foi@nhs.net>](mailto:bnssg.foi@nhs.net)

Sent: Friday, September 12, 2025 3:38:53 PM

To: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

[REDACTED]

Subject: FOI Update

Good afternoon,

Another week gone!

- [REDACTED]
- [REDACTED]
- [REDACTED]
- FOI 179 (ICB and Sirona Policies/Criteria on ADHD Medication and

Prescribing) – details attached
I think that's it!
Have a good weekend when you get there
Thanks,

[REDACTED]

Information Rights Coordinator
Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: [\[REDACTED\]](#)
 To: [\[REDACTED\]](#)
 Subject: [\[REDACTED\]](#)
 Date: 26 September 2025 11:40:53
 Attachments: [\[REDACTED\]](#)

Hi [REDACTED]
Hope you're ok.
FOI update below - there's quite a lot here so if you need any further details give me a shout.

[illegible]

Thanks,

Information Rights Coordinator
Freedom of Information Team
NHS Bristol, North Somerset & South Gloucestershire ICB

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[illegible]

From: [REDACTED] NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C
Sent: 12 September 2025 15:37
To: 'fai [REDACTED] NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C'
Subject: RE: FOI Update

Thank you for sending through [REDACTED]
Have great weekend
Kind Regards,
[REDACTED]
[REDACTED] Chief Delivery Officer, NHS5G ICB
PA to [REDACTED] Deputy Director of Performance & Delivery, Acute & Integrated Care, MHLDA & EPRP, NHS5G ICB

PA to [REDACTED], Deputy Director of Performance & Delivery, Primary Care & Children's Services, BNSBG ICB
PA to [REDACTED], Deputy Director of Business, Strategy and Planning, BNSBG ICB
NHS Bristol, North Somerset & South Glos ICB
Floor 2, North Wing, 100 Temple Street, Bristol, BS1 6AG

Website: [bnsbg.nhs.uk](https://www.bnsbg.nhs.uk)

28

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From: foi [NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 150] <foi@nhs.net>

Sent: 12 September 2025 15:11

To: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 150)

Subject: FOI Update

Hi [REDACTED]

Hope you're having a good week so far!

FOI update as follows:

| Reference | Requester Type | Subject | Department | Directorate | Executive Director | Forwarded To Initially | Response completed by | Currently with | Date Opened | 5 working days Reminder Due | 10 working days deadline response to FOI Team due | 15 working days request for approval due | 20 working days final response to requester due | Status |
|------------|----------------|------------------------------------|-------------|-------------|--------------------|----------------------------------|-----------------------|----------------------------------|-------------|-----------------------------|---|--|---|----------------|
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| 2526178 | Organisation | Sensory Occupation Therapy Service | Contracting | CDO | [REDACTED] | Children's & Community Contracts | [REDACTED] | Children's & Community Contracts | 10/09/25 | 17/09/25 | 24/09/25 | 01/10/25 | 08/10/25 | Info Requested |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |

Give me a shout if you need any further details.

Have a good weekend

Thanks,

[REDACTED]
Information Rights Coordinator
Freedom of Information Team
NHS Bristol, North Somerset & South Gloucestershire ICB

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From: [COMMUNITYCONTRACTS \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
To: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Subject: RE: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing
Date: 29 September 2025 13:12:16
Attachments: [FOI.ICB-2526_179 - ADHD Prescribing Policies - Response Template C&C Draft.docx](#)
[image002.gif](#)
[image003.png](#)

Hi [REDACTED]
[REDACTED]

Please see our response.

Schools should not be settings for prescribing medication as only highly skilled and trained medical professionals can prescribe medication to anyone.

With regards to the rest of the questions, the enquirer should be directed to sirona.

See attached.

[REDACTED]
[REDACTED]
Contract Support Officer (Children's and Community) BNSSG ICB
NHS Bristol, North Somerset & South Gloucestershire ICB
[REDACTED]

From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
Sent: 23 September 2025 08:28
To: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
Subject: FW: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Hi [REDACTED]

Meds Opt have confirmed that they don't hold the information. And queried 'school as a setting for prescribing' so I wonder whether some clarification is needed here. They also suggested that the requester may need to go directly to Sirona for the information, would you agree?

Thanks,

[REDACTED]
Information Rights Coordinator
Freedom of Information Team
NHS Bristol, North Somerset & South Gloucestershire ICB



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From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
Sent: 11 September 2025 15:51
To: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH

GLOUCESTERSHIRE ICB - 15C) <bnssg.communitycontracts@nhs.net>

Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Good afternoon – would this one be for you?

Please see attached request for information for the above reference; category is **Individual**

I would be grateful if you could now:-

- Review the request and advise you are the correct lead/department to provide a response by **Monday 15 September**
- **The 10 day information return deadline, for the draft response back to the FOI team, is Wednesday 24 September** so it is essential I am informed as soon as possible whether you are responsible for handling this request and/or if other teams need to be involved.
- The 20 day deadline for the response to this request back to the requester is **Wednesday 8 October**, if at any point you think the above deadlines may be breached please contact me immediately.

Please contact me immediately by return if:

- you require further clarification from the enquirer
- you do not hold this information (if you don't hold the requested information then you are not obliged to provide it, therefore you do not need to request it from another source/organisation, if necessary the enquirer can be referred on)
- you forward this e-mail to another party for action
- you anticipate the time involved in providing the information requested will exceed the fees limit **(18 hours' work)**

Possible exemptions to consider:

The exemptions most commonly used are listed here; The FOI team have considered any applicable exceptions but you may wish to consider if any you feel are appropriate to this request at the outset. If this is the case please contact the FOI team to discuss further.

- S21 – Information accessible to applicant by other means. Is this information published elsewhere? If so, please provide relevant source detail.
- S22 – Information intended for future publication. (Subject to the Public Interest Test)
- S40 – Personal information
- S43 – Commercial interests. Would the provision of this information be prejudicial to the commercial interests of the ICB, CSU, the contractor or other? (Subject to the Public Interest Test)

Note: under the FOIA all types of recorded information can be requested and may be disclosed, including everything written in notebooks or on "Post It" notes as well as your formal paper and electronic records. Very little information is "exempt" – this is only applicable where the public interest is best served by non-disclosure; embarrassment does not qualify!

If you need to discuss this request any further, please do not hesitate to contact me.

Many thanks,


Information Rights Coordinator

NHS Bristol, North Somerset & South Gloucestershire ICB



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Reference: FOI.ICB-2526/179

Subject: ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

*I can confirm that the ICB **does/does not** hold **some of/the** information requested; please see responses below:*

| QUESTION | RESPONSE |
|--|--|
| <p>1) Please confirm which of the following you are aware of:</p> <ul style="list-style-type: none"> a) Sirona policies requiring school as a setting for prescribing ADHD medication. b) Criteria imposed in addition to DSM-V and NICE guidelines for prescribing ADHD medication. | <ul style="list-style-type: none"> a) schools are not settings for prescribing ADHD medication b) please refer to the provider |
| <p>2) As BNSSG ICB holds the contract with Sirona, please request the following information:</p> <ul style="list-style-type: none"> a) Internal policies that require school as a setting for prescribing medication and the criteria that must be met, including required documentation. b) All other criteria imposed in addition to the DSM-V and NICE guidelines, including triaging referrals. c) All criteria for prioritising child referrals for ADHD assessment. | <ul style="list-style-type: none"> a) schools are not settings for prescribing medication b) please refer to the provider c) please refer to the provider |

| | |
|---|---|
| <p>3) Please provide:</p> <ul style="list-style-type: none"> a) All policies BNSSG ICB has on prescribing ADHD medication to children, including requiring school as a setting. b) All criteria for prioritising child ADHD referrals | <ul style="list-style-type: none"> a) schools are not settings for prescribing medication to children. b) please refer to the provider. |
|---|---|

The information provided in this response is accurate as of XXXX 2025 and has been approved for release by XXXX, Chief XXXX Officer for NHS Bristol, North Somerset and South Gloucestershire ICB.

From: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
To: [REDACTED] [\(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Subject: FOR REVIEW: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing
Date: 30 September 2025 11:59:20
Attachments: [image002.gif](#)
[image003.png](#)
[FOR REVIEW - FOI.ICB-2526_179 - ADHD Prescribing Policies - Response Template.docx](#)

Hi [REDACTED]

Please can I ask you to review the attached response, which has been completed by Children's & Community contracting.

The final response is due to go to [REDACTED] for approval by tomorrow – Wednesday 1 October.

Many thanks,

[REDACTED]

Information Rights Coordinator

Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 29 September 2025 13:12

To: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Subject: RE: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Hi [REDACTED]

[REDACTED]

Please see our response.

Schools should not be settings for prescribing medication as only highly skilled and trained medical professionals can prescribe medication to anyone.

With regards to the rest of the questions, the enquirer should be directed to sirona.

See attached.

[REDACTED]

Contract Support Officer (Children's and Community) BNSSG ICB

NHS Bristol, North Somerset & South Gloucestershire ICB

[REDACTED]

From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
<bnssg.foi@nhs.net>

Sent: 23 September 2025 08:28

To: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.communitycontracts@nhs.net>

Subject: FW: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Hi [REDACTED]

Meds Opt have confirmed that they don't hold the information. And queried 'school as a setting for prescribing' so I wonder whether some clarification is needed here. They also suggested that the requester may need to go directly to Sirona for the information, would you agree?

Thanks,

[REDACTED]
Information Rights Coordinator
Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 11 September 2025 15:51

To: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.communitycontracts@nhs.net>

Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Good afternoon – would this one be for you?

Please see attached request for information for the above reference; category is **Individual**

I would be grateful if you could now:-

- Review the request and advise you are the correct lead/department to provide a response by **Monday 15 September**
- **The 10 day information return deadline, for the draft response back to the FOI team, is Wednesday 24 September** so it is essential I am informed as soon as possible whether you are responsible for handling this request and/or if other teams need to be involved.
- The 20 day deadline for the response to this request back to the requester is **Wednesday 8 October**, if at any point you think the above deadlines may be breached please contact me immediately.

Please contact me immediately by return if:

- you require further clarification from the enquirer
- you do not hold this information (if you don't hold the requested information then you are not obliged to provide it, therefore you do not need to request it from another source/organisation, if necessary the enquirer can be referred on)

- you forward this e-mail to another party for action
- you anticipate the time involved in providing the information requested will exceed the fees limit (18 hours' work)

Possible exemptions to consider:

The exemptions most commonly used are listed here; The FOI team have considered any applicable exceptions but you may wish to consider if any you feel are appropriate to this request at the outset. If this is the case please contact the FOI team to discuss further.

- S21 – Information accessible to applicant by other means. Is this information published elsewhere? If so, please provide relevant source detail.
- S22 – Information intended for future publication. (Subject to the Public Interest Test)
- S40 – Personal information
- S43 – Commercial interests. Would the provision of this information be prejudicial to the commercial interests of the ICB, CSU, the contractor or other? (Subject to the Public Interest Test)

Note: under the FOIA all types of recorded information can be requested and may be disclosed, including everything written in notebooks or on “Post It” notes as well as your formal paper and electronic records. Very little information is “exempt” – this is only applicable where the public interest is best served by non-disclosure; embarrassment does not qualify!

If you need to discuss this request any further, please do not hesitate to contact me.

Many thanks,

[Redacted Signature]

Information Rights Coordinator

NHS Bristol, North Somerset & South Gloucestershire ICB



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Reference: FOI.ICB-2526/179

Subject: ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

*I can confirm that the ICB **does** hold **some of the** information requested; please see responses below:*

| QUESTION | RESPONSE |
|--|--|
| <p>1) Please confirm which of the following you are aware of:</p> <ul style="list-style-type: none"> a) Sirona policies requiring school as a setting for prescribing ADHD medication. b) Criteria imposed in addition to DSM-V and NICE guidelines for prescribing ADHD medication. | <ul style="list-style-type: none"> a) Please be aware that schools are not settings for prescribing ADHD medication b) Please contact the provider, Sirona care and health, directly for more information: Sirona.hello@nhs.net |
| <p>2) As BNSSG ICB holds the contract with Sirona, please request the following information:</p> <ul style="list-style-type: none"> a) Internal policies that require school as a setting for prescribing medication and the criteria that must be met, including required documentation. b) All other criteria imposed in addition to the DSM-V and NICE guidelines, including triaging referrals. c) All criteria for prioritising child referrals for ADHD assessment. | <ul style="list-style-type: none"> a) Please be aware that schools are not settings for prescribing ADHD medication b) Please contact the provider, Sirona care and health, directly for more information: Sirona.hello@nhs.net c) Please contact the provider, Sirona care and health, directly for more information: Sirona.hello@nhs.net |

| | |
|---|---|
| <p>3) Please provide:</p> <ul style="list-style-type: none"> a) All policies BNSSG ICB has on prescribing ADHD medication to children, including requiring school as a setting. b) All criteria for prioritising child ADHD referrals | <ul style="list-style-type: none"> a) Please be aware that schools are not settings for prescribing ADHD medication b) Please contact the provider, Sirona care and health, directly for more information: Sirona.hello@nhs.net |
|---|---|

*The information provided in this response is accurate as of **30 September 2025** and has been approved for release by **XXXX, Chief XXXX Officer** for NHS Bristol, North Somerset and South Gloucestershire ICB.*

From: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
To: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Subject: RE: FOR REVIEW: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing
Date: 01 October 2025 17:11:12
Attachments: [FOR REVIEW - FOI.ICB-2526_179 - ADHD Prescribing Policies - Response Template.docx](#)
[image001.png](#)
[image002.gif](#)

Hi [REDACTED]

Sorry I little close to the wire on this one – have reviewed and happy with the content

From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 30 September 2025 11:59

To: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Subject: FOR REVIEW: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Hi [REDACTED]

Please can I ask you to review the attached response, which has been completed by Children's & Community contracting.

The final response is due to go to [REDACTED] for approval by tomorrow – Wednesday 1 October.

Many thanks,

[REDACTED]
Information Rights Coordinator
Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.communitycontracts@nhs.net>

Sent: 29 September 2025 13:12

To: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.foi@nhs.net>

Subject: RE: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

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Contract Support Officer (Children's and Community) BNSSG ICB
NHS Bristol, North Somerset & South Gloucestershire ICB

From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
<bnssg.foi@nhs.net>

Sent: 23 September 2025 08:28

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Subject: FW: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

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From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 11 September 2025 15:51

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Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

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I would be grateful if you could now:-

- Review the request and advise you are the correct lead/department to provide a response by **Monday 15 September**
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the FOI team, is **Wednesday 24 September** so it is essential I am informed as soon as possible whether you are responsible for handling this request and/or if other teams need to be involved.

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Please contact me immediately by return if:

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If you need to discuss this request any further, please do not hesitate to contact me.

Many thanks,

[Redacted Signature]

Information Rights Coordinator

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
To: [REDACTED] [\(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Cc: [REDACTED] [\(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Subject: FOR APPROVAL: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing (BREACH DATE: 9 Oct)
Date: 02 October 2025 08:37:29
Attachments: [image001.png](#)
[image002.gif](#)
[FOR APPROVAL - FOI.ICB-2526_179 - ADHD Prescribing Policies - Response Template.docx](#)

Hi [REDACTED]
Following review by [REDACTED] please find attached the FOI response for the above reference, which is ready for approval before release.
Please can I ask you to confirm by return to this email approval of the attached to be released under the Freedom of Information Act 2000; I have inserted the main signatory, however if this is incorrect, please amend as appropriate before returning.

The response was drafted using the information provided by: **Children's & Community Contracting**, [REDACTED]
Let me know if you would like me to change anything.
The 20 day deadline for the response to this request back to the requester is:
Wednesday 8 October
Many thanks,

[REDACTED]
Information Rights Coordinator
NHS Bristol, North Somerset & South Gloucestershire ICB



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From: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 01 October 2025 17:11

To: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Subject: RE: FOR REVIEW: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Hi [REDACTED]
Sorry I little close to the wire on this one – have reviewed and happy with the content

From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
<bnssg.foi@nhs.net>

Sent: 30 September 2025 11:59

To: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) [REDACTED]

Subject: FOR REVIEW: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Hi [REDACTED]

Please can I ask you to review the attached response, which has been completed by Children's & Community contracting.

The final response is due to go to Dave for approval by tomorrow – Wednesday 1 October.

Many thanks,

[REDACTED]

**Information Rights Coordinator
Freedom of Information Team**

NHS Bristol, North Somerset & South Gloucestershire ICB



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Hi [REDACTED]

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See attached.

[REDACTED]

Contract Support Officer (Children's and Community) BNSSG ICB

NHS Bristol, North Somerset & South Gloucestershire ICB

To note: I work flexibly, so whilst it suits me to email now, please don't respond or action outside of your own working hours.

From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.foi@nhs.net>

Sent: 23 September 2025 08:28

To: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.communitycontracts@nhs.net>

Subject: FW: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD

Medication and Prescribing

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Reference: FOI.ICB-2526/179

Subject: ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

I can confirm that the ICB does hold some of the information requested; please see responses below:

| QUESTION | RESPONSE |
|--|--|
| <p>1) Please confirm which of the following you are aware of:</p> <ul style="list-style-type: none"> a) Sirona policies requiring school as a setting for prescribing ADHD medication. b) Criteria imposed in addition to DSM-V and NICE guidelines for prescribing ADHD medication. | <ul style="list-style-type: none"> a) Please be aware that schools are not settings for prescribing ADHD medication b) Please contact the provider, Sirona care and health, directly for more information: Sirona.hello@nhs.net |
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| | |
|---|---|
| <p>3) Please provide:</p> <ul style="list-style-type: none"> a) All policies BNSSG ICB has on prescribing ADHD medication to children, including requiring school as a setting. b) All criteria for prioritising child ADHD referrals | <ul style="list-style-type: none"> a) Please be aware that schools are not settings for prescribing ADHD medication b) Please contact the provider, Sirona care and health, directly for more information: Sirona.hello@nhs.net |
|---|---|

*The information provided in this response is accurate as of **30 September 2025** and has been approved for release by [REDACTED] **Chief Delivery Officer** for NHS Bristol, North Somerset and South Gloucestershire ICB.*

From: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
To: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
Cc: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
Subject: RE: FOR APPROVAL: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing (BREACH DATE: 9 Oct)
Date: 02 October 2025 17:07:43
Attachments: [image001.png](#)
[image002.gif](#)

Approved

From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
Sent: 02 October 2025 08:37
To: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
Cc: [REDACTED] (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
Subject: FOR APPROVAL: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing (BREACH DATE: 9 Oct)

Hi [REDACTED]
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The response was drafted using the information provided by: **Children's & Community Contracting**, [REDACTED]
Let me know if you would like me to change anything.
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Sent: 01 October 2025 17:11
To: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
<bnssg.foi@nhs.net>
Subject: RE: FOR REVIEW: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD

Medication and Prescribing

Hi [REDACTED]

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From: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.communitycontracts@nhs.net>

Sent: 29 September 2025 13:12

To: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.foi@nhs.net>

Subject: RE: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Hi [REDACTED]

Please see our response.

Schools should not be settings for prescribing medication as only highly skilled and trained medical professionals can prescribe medication to anyone.

With regards to the rest of the questions, the enquirer should be directed to sirona.

See attached.

[REDACTED]

Contract Support Officer (Children's and Community) BNSSG ICB
NHS Bristol, North Somerset & South Gloucestershire ICB

From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)
<bnssg.foi@nhs.net>

Sent: 23 September 2025 08:28

To: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.communitycontracts@nhs.net>

Subject: FW: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Hi [REDACTED],

Meds Opt have confirmed that they don't hold the information. And queried 'school as a setting for prescribing' so I wonder whether some clarification is needed here. They also suggested that the requester may need to go directly to Sirona for the information, would you agree?

Thanks,

Information Rights Coordinator
Freedom of Information Team
NHS Bristol, North Somerset & South Gloucestershire ICB



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From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 11 September 2025 15:51

To: COMMUNITYCONTRACTS (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C) <bnssg.communitycontracts@nhs.net>

Subject: REQUEST FOR INFO: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Good afternoon – would this one be for you?

Please see attached request for information for the above reference; category is **Individual**

I would be grateful if you could now:-

- Review the request and advise you are the correct lead/department to provide a response by **Monday 15 September**
- **The 10 day information return deadline, for the draft response back to the FOI team, is Wednesday 24 September** so it is essential I am informed as soon as possible whether you are responsible for handling this request and/or if other teams need to be involved.
- The 20 day deadline for the response to this request back to the requester is **Wednesday 8 October**, if at any point you think the above deadlines may

be breached please contact me immediately.

Please contact me immediately by return if:

- you require further clarification from the enquirer
- you do not hold this information (if you don't hold the requested information then you are not obliged to provide it, therefore you do not need to request it from another source/organisation, if necessary the enquirer can be referred on)
- you forward this e-mail to another party for action
- you anticipate the time involved in providing the information requested will exceed the fees limit (18 hours' work)

Possible exemptions to consider:

The exemptions most commonly used are listed here; The FOI team have considered any applicable exceptions but you may wish to consider if any you feel are appropriate to this request at the outset. If this is the case please contact the FOI team to discuss further.

- S21 – Information accessible to applicant by other means. Is this information published elsewhere? If so, please provide relevant source detail.
- S22 – Information intended for future publication. (Subject to the Public Interest Test)
- S40 – Personal information
- S43 – Commercial interests. Would the provision of this information be prejudicial to the commercial interests of the ICB, CSU, the contractor or other? (Subject to the Public Interest Test)

Note: under the FOIA all types of recorded information can be requested and may be disclosed, including everything written in notebooks or on "Post It" notes as well as your formal paper and electronic records. Very little information is "exempt" – this is only applicable where the public interest is best served by non-disclosure; embarrassment does not qualify!

If you need to discuss this request any further, please do not hesitate to contact me.

Many thanks,

[Redacted Signature]

Information Rights Coordinator

NHS Bristol, North Somerset & South Gloucestershire ICB



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From: [foi \(NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C\)](#)
To: [REDACTED]
Subject: RESPONSE: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing
Date: 03 October 2025 08:40:58
Attachments: [image001.png](#)
[FOI.ICB-2526_179 - ADHD Prescribing Policies - Final Response.pdf](#)

Good morning,

Thank you for your request for information, which we received on **10 September 2025**, regarding documents and information relating to **ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing**.

Under section 1 (1) (a) and (b) of the Freedom of Information Act 2000, **I can confirm that the ICB holds some of the information requested**. Please find attached the response to your request, which is sent on behalf of Bristol, North Somerset and South Gloucestershire Integrated Care Board. Your request for information has been dealt with in accordance with the Freedom of Information Act (2000) and we hope that you find this response helpful.

The information supplied to you continues to be protected by copyright. You are free to use it for your own purposes, including for private study and non-commercial research, and for any other purpose authorised by an exception in current copyright law. Documents (except photographs) can also be used in the UK without requiring permission for the purposes of news reporting. Any other reuse, for example, commercial publication, would require the permission of the copyright holder.

If you are not satisfied with the way in which we have dealt with your request for information, then in accordance with the Act you may ask us to conduct a review. Internal review requests should be submitted within two months of the date of receipt of the response to your original request and sent to bnssg.foi@nhs.net. If following an internal review you remain unhappy you have the right to apply directly to the Information Commissioner for a decision. Generally, the Information Commissioner's Office cannot make a decision unless you have already exhausted NHS Bristol, North Somerset and South Gloucestershire Integrated Care Board's (BNSSG ICB) internal review procedure. The Information Commissioner can be contacted at: <https://ico.org.uk/make-a-complaint/foi-and-eir-complaints/foi-and-eir-complaints/> The Information Commissioner's Office, Wycliffe House, Wycliffe Lane, Wilmslow, Cheshire, SK6 5AF.

Further information about the Freedom of Information Act can be sourced on the Information Commissioner's website: <http://www.ico.gov.uk/>.

If you have any queries about this e-mail, please contact the FOI Team on bnssg.foi@nhs.net, quoting the reference number in the subject line.

Yours sincerely,

Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB
Floor 2, North Wing, 100 Temple Street, Bristol BS1 6AG
Website: bnssg.icb.nhs.uk



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in error, please inform the sender and delete the message and any attachments as soon as possible. All messages sent by this organisation are checked for viruses but this does not, and cannot, guarantee that a virus has not been transmitted.

From: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

Sent: 11 September 2025 15:35

To: [REDACTED]

Subject: ACKNOWLEDGEMENT: FOI.ICB-2526/179 - ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

Good afternoon,

Thank you for your request for information, which we received on **10 September 2025**, regarding documents and information relating to **ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing**.

The FOI Team acknowledges your request on behalf of Bristol, North Somerset and south Gloucestershire Integrated Care Board (BNSSG ICB). We will be dealing with your request for information in accordance with the Freedom of Information Act 2000.

Under the Act we have 20 working days to respond to your request and we expect to be in a position to reply to you by **8 October 2025**.

Dealing with your request:

In normal circumstances we should be able to (a) confirm or deny that we hold this information and (b) if we hold it, send it to you within the statutory timescale of 20 working days. You should note however that the Act defines a number of exemptions which may prevent us complying with either of these duties. We will explain if this is the case and if we apply the 'public interest test' to our decision. If you have any queries about this e-mail, please contact me quoting the reference number above in any future communications.

Further information about the Freedom of Information Act and the Environmental Information Regulations may be found on the Information Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

Freedom of Information Team

NHS Bristol, North Somerset & South Gloucestershire ICB

Floor 2, North Wing, 100 Temple Street, Bristol BS1 6AG

Website: bnssg.icb.nhs.uk



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From: [REDACTED]

Sent: 10 September 2025 17:48

To: foi (NHS BRISTOL, NORTH SOMERSET AND SOUTH GLOUCESTERSHIRE ICB - 15C)

<bnssg.foi@nhs.net>

Subject: FOI request

This message originated from outside of NHSmail. Please do not click links or open attachments unless you

To whom it may concern:

1) Please confirm which of the following you are aware of:

- Sirona policies requiring school as a setting for prescribing ADHD medication.

- Criteria imposed in addition to DSM-V and NICE guidelines for prescribing ADHD medication.

2) As BNSSG ICB holds the contract with Sirona, please request the following information:

- Internal policies that require school as a setting for prescribing medication and the criteria that must be met, including required documentation.

- All other criteria imposed in addition to the DSM-V and NICE guidelines, including triaging referrals.

- All criteria for prioritising child referrals for ADHD assessment.

3) Please provide:

- All policies BNSSG ICB has on prescribing ADHD medication to children, including requiring school as a setting.

- All criteria for prioritising child ADHD referrals

Please provide all of these documents by email.

Kind regards



Reference: FOI.ICB-2526/179

Subject: ICB and Sirona Policies/Criteria on ADHD Medication and Prescribing

I can confirm that the ICB does hold some of the information requested; please see responses below:

| QUESTION | RESPONSE |
|--|--|
| <p>1) Please confirm which of the following you are aware of:</p> <ul style="list-style-type: none"> a) Sirona policies requiring school as a setting for prescribing ADHD medication. b) Criteria imposed in addition to DSM-V and NICE guidelines for prescribing ADHD medication. | <ul style="list-style-type: none"> a) Please be aware that schools are not settings for prescribing ADHD medication b) Please contact the provider, Sirona care and health, directly for more information: Sirona.hello@nhs.net |
| <p>2) As BNSSG ICB holds the contract with Sirona, please request the following information:</p> <ul style="list-style-type: none"> a) Internal policies that require school as a setting for prescribing medication and the criteria that must be met, including required documentation. b) All other criteria imposed in addition to the DSM-V and NICE guidelines, including triaging referrals. c) All criteria for prioritising child referrals for ADHD assessment. | <ul style="list-style-type: none"> a) Please be aware that schools are not settings for prescribing ADHD medication b) Please contact the provider, Sirona care and health, directly for more information: Sirona.hello@nhs.net c) Please contact the provider, Sirona care and health, directly for more information: Sirona.hello@nhs.net |

| | |
|---|---|
| <p>3) Please provide:</p> <ul style="list-style-type: none"> a) All policies BNSSG ICB has on prescribing ADHD medication to children, including requiring school as a setting. b) All criteria for prioritising child ADHD referrals | <ul style="list-style-type: none"> a) Please be aware that schools are not settings for prescribing ADHD medication b) Please contact the provider, Sirona care and health, directly for more information: Sirona.hello@nhs.net |
|---|---|

The information provided in this response is accurate as of 30 September 2025 and has been approved for release by David Jarrett, Chief Delivery Officer for NHS Bristol, North Somerset and South Gloucestershire ICB.